

Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2223 Board of Trustees' Accreditation Committee

ACCJC Policy and Procedures for the Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems: Accreditation Standard IV.B.1.i
BP 2715 Code of Ethics for the Board of Trustees
BP 3200 Accreditation

PURPOSE

The Board of Trustees' Accreditation Committee (the "Committee") is established under the authority of the Board and reports directly to the Board. The primary purpose of this Committee is to assist the Board of Trustees in fulfilling its responsibility for general oversight of the accreditation process for the Coast Community College District and its three colleges. The Committee convenes to discuss policies related to accreditation by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (the "Commission") and other accreditation matters as they arise.

GOALS AND OBJECTIVES

While assisting the Board with accreditation issues, the Committee also provides an open avenue of communication between the Board and the District's Executive Management. The Committee has the following goals and objectives including, but not limited to, the following:

- Board knowledge of the accreditation standards, policies and processes.
- In consultation with the Chancellor, establishment of a system of regular reporting by the colleges and the District Office to the Committee and the Board of Trustees on accreditation-related matters.
- Accountability by the Chancellor, Colleges and the District Office to the Board of Trustees for meeting accreditation-related reporting deadlines, standards, and recommendations from accreditation evaluations.
- Awareness of communication between the Commission and the District and its three Colleges.

COMPOSITION OF THE COMMITTEE

The Committee was established by a vote of the Coast Community College District Board of Trustees. The Committee shall consist of two Members, a Chair and Vice-Chair, who serve alternating terms of service, each with equal voting rights. Each Member of the Committee shall serve a two-year term of service on an alternating basis. Members of the Committee shall possess or obtain a basic understanding of the accreditation process related to community colleges, and shall have a requisite interest in the accreditation issues facing the District.

The Vice Chancellor for Educational Services and Technology (or an equivalent member of the Administrative staff) will consult with and advise the Committee on an ex-officio basis.

RESPONSIBILITIES

The Committee has the following responsibilities, including but not limited to the following:

- Working with the Vice Chancellor for Educational Services and Technology, reviews all accreditation-related reports.
- Monitors the accreditation status of the three colleges and reports to the Board as appropriate.
- Assures compliance of the District with the requirements of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, and reports to the Board of Trustees accordingly.
- In consultation with the Chancellor, recommends to the Board the approval of accreditation-related reports.

ETHICAL CONDUCT

Members of the Committee are expected to conduct business in the most ethical way possible and to adhere to the BP 2715 Code of Ethics adopted by the Board of Trustees.

MEETINGS

The Committee shall meet as needed based on accreditation schedules and reporting deadlines.

REPORTING

The Committee will report to the Board of Trustees as appropriate.

Adopted January 7, 2009
Revised March 21, 2012
Replaces CCCD Policy 010-2-18, Fall 2010